

CTC

Empathy • Experience • Expertise

Psychological Services

Over 30 Years Experience

Expert Witness

Assessment

Therapy &

Training

STATEMENT OF PURPOSE

APRIL 2022

COMPANY POLICY

Statement of Purpose

CTC Psychological Services LLP [CTC] is an Ofsted registered Adoption Support Agency, inspected by:

OFSTED, Piccadilly Gate, Store Street, Manchester, M1 2WD

Adoption Support Agency details:

- Unique Reference Number: SC478850;
- Registered Provider: The Partnership of CTC Psychological Services LLP;
- Registered Provider Address: 20 Walpole Street, Chester, CH1 4HG;
- Responsible Individual: Julian Long;
- Registered Manager: Dr Jeanie McIntee.

Introduction

CTC Psychological Services LLP is a limited liability partnership, consisting of Dr Jeanie McIntee and Mr Julian Long.

Dr McIntee is a Consultant Clinical and Forensic Psychologist and Psychotherapist. She is also the Head of Service. Mr Long is Managing Partner. He is also a Psychotherapeutic Counsellor (further information can be found in section 4: Organisational Structure).

This Statement of Purpose sets out CTC Psychological Services' aims and objectives. It explains our values and principles, the services we provide and the way we provide them.

The Statement of Purpose is intended to provide information to:

- Children and young people;
- Prospective adoptive parents;
- Local authorities;
- CTC staff;
- Adoption panel members;
- Other adoption agencies;
- Regulatory Bodies/Inspectors;
- Members of the public.

This statement of purpose has been prepared in accordance with the requirements of National Minimum Standards for Adoption, and the related regulations (Voluntary Adoption Agencies and Adoption Agencies (Misc. Amendments) Regulations 2003).

CTC Psychological Services LLP, registered with the Office for Standards in Education, Children's Services and Skills [OFSTED], operates within the requirements of the following primary and secondary legislation and guidance:

- The Children Act 1989;
- The Human Rights Act 1998;
- The Care Standards Act 2000;
- The Adoption and Children Act 2002 and associated Regulations and Guidance;
- The Data Protection Act 2018;
- The United Nations Convention of the Rights of the Child;
- Working Together to Safeguard Children;

- Other relevant Legislation and Regulations and Guidance issued to Local Authorities, which highlights good practice relating to services.

The statement of purpose is reviewed and updated annually, and modified as required.

Aims & Objectives

To promote respect, good practice, and good service outcomes to all clients, partners and staff with whom we work.

Our team approach successfully integrates a wide range of established and contemporary psychotherapeutic and psychological theories, underpinned by our understanding of the individual and unique psychological needs of our clients.

Our team of professionals and support staff are caring, welcoming and highly skilled. We are committed to excellence, and to making a valuable contribution to the lives of those whose futures may be influenced by our service provision.

We strive to provide a high quality, affordable service that caters for the individual and unique psychological requirements of each client, meeting their needs with our expertise.

Whilst we work with children and adults across the age range, with a diverse range of needs, much of our service provision involves working with or in relation to children, the prime objective being the welfare of the child. Safeguarding is paramount, and child protection considerations are incorporated into our practice.

Through continuing professional development we continue to expand the knowledge base of our team and increase the range of services we can offer, providing both in-house and external training opportunities that further extend our team's range of skills and expertise.

We provide a supportive environment in which both staff and service users are treated with respect and compassion, and we are committed to promoting equality and diversity.

Facilities & Services

Whilst our premises are based in Chester, much of our work is conducted off-site at locations nationwide, primarily the North-West, the Midlands, North Wales and Cumbria. This includes provision of assessment and therapy under Local Authority contracts, and Expert Witness work, mostly within care proceedings.

We have well-equipped premises in Chester that provide a comfortable, homely environment for clients. This includes a playroom and video-monitoring equipment that enables family contact to be supervised/observed/evaluated without the necessity for the psychologist to be physically present in the room, allowing safe monitoring from the adjacent room in a way that is less invasive to the contact process. The environment is child friendly, and our facilities help to promote a nurturing, normalising environment that supports maximal assessment or development in as short a time as possible.

We provide a wide range of highly skilled and specialised services, including psychological assessment, therapy, training and consultancy, and we are a registered Adoption Support Agency. We provide our services to individuals of all ages, couples, families, groups and organisations. We undertake psychological assessments for the purpose of advising on and providing therapeutic intervention, and for providing reports and Expert Witness testimony, predominantly in child and family cases.

We have undertaken both assessment and therapy for many Local Authorities under Service Level Agreements for Children Looked After and placed for and in Adoptive Placements, and we have provided dedicated services to LAC and Adoption Services. This involves psychological assessment and therapeutic intervention, as well as supervision of Social Workers.

The range of psychological interventions we offer includes brief and long-term therapy for children and adults. We provide a service for individuals, couples, families, groups and organisations, via the medium of talking, play, art or drama. Dyadic Developmental Psychotherapy, EMDR, Cognitive Behavioural Therapy and counselling are also offered, and we have a special interest in dynamic psychotherapy and therapeutic storytelling.

Our range of interventions can assist with many areas of difficulty, including:

- Attachment & Trauma Recovery;
- Parenting Training;
- Childhood Behaviour difficulties;
- Physical, sexual or emotional abuse;
- Neglect and Developmental Delay;
- Bereavement counselling;
- Stress management;
- Anger management;
- Sexual Relationship counselling;
- Post-traumatic stress;
- Anxiety;
- Depression;
- Low self-esteem;
- Panic attacks;
- Sleep and Eating Disorders;
- Personal development;
- Compulsive Disorders;
- Offending Behaviour.

Guides

CTC provides individual Children's Guides for both younger and older children. These will be supplied at the beginning of any course of work together, and can also be read/downloaded from our website: ctcps.co.uk

The Children's Guide also sets out how to make a complaint to the Head of Service if necessary, and all information is provided.

Organisational Structure

In addition to the two partners, we have a staff team of Psychologists, Counsellors and Administrative Staff.

The structure of the team is as follows:

- **Dr Jeanie McIntee** Partner, Registered Manager, Head of Service, Consultant, Clinical & Forensic Psychologist & Psychotherapist;
- **Julian Long** - Managing Partner, Responsible Individual, Psychotherapeutic Counsellor;
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- **Paula Long** - Finance Manager;
- Other Clinical and Administrative Staff.

Staff Supervision, Training and Development

CTC aims to provide services and care of the highest quality, and meet the specific needs of each client. We do this by ensuring that all therapeutic provision is supported by evidence-based research, and that our team:

- Are trained in the relevant therapeutic models
- Receive regular supervision (internal or external supervisors)
- Undertake regular training to keep up-to-date both their knowledge and skills.

Our Consultants provide regular in-house training, and external training opportunities are also provided in order to further staff development and enhance their range of expertise.

Health and Safety

CTC is committed to ensuring the health and safety of our staff, clients and anyone affected by our business activities, and this is detailed within our Health and Safety policy. We monitor risk in the workplace on an ongoing basis in order to provide a safe environment for all those attending our premises. In particular, we are committed to maintaining safe and healthy working conditions through control of the health and safety risks arising from our work activities, consulting with our staff and providing appropriate information and instruction, and taking steps to prevent accidents and cases of work-related ill health.

In accordance with our health and safety duties, we are responsible for:

- Assessing risks to health and safety and identifying ways to overcome them;
- Providing and maintaining a healthy and safe place to work and a safe means of entering and leaving our premises, including emergency procedures for use when needed;
- Providing information, instruction, training and supervision in safe working methods and procedures;
- Ensuring that equipment is properly maintained and that clothing does not present unnecessary risk;
- Promoting co-operation between members of staff to ensure safe and healthy conditions and systems of work by discussion and effective joint consultation;
- Monitoring and reviewing the management of health and safety at work, making necessary changes and bringing those to the attention of all staff.

Should you require a copy of this policy, please contact us via the details on the back of this document.

Safeguarding

We have a clearly defined policy on safeguarding, a copy of which can be read/downloaded from our website: ctcps.co.uk

This, along with safeguarding training, is provided to all of our staff to ensure that they are aware of their duty of care with regard to the safeguarding of children, young people and vulnerable adults. The aim is to minimise the risk of abuse, through the appropriate reporting of concerns regarding the safety or wellbeing of service users. This includes Child Protection issues, and awareness of the definitions, risks and signs of abuse.

Government guidance makes it clear that safeguarding of people at risk is a shared responsibility, and depends upon effective joint working between agencies and professionals that have different roles and expertise. The action we take to promote the welfare of children and protect them from harm is everyone's responsibility.

Everyone who works with children has a responsibility for keeping them safe. No single practitioner can have a full picture of a child's needs and circumstances and, if children and families are to receive the right help at the right time, everyone who comes into contact with them has a role to play in identifying concerns, sharing information and taking prompt action (Working together to safeguard children, HM Government, 2018).

Equality & Diversity

Our service is committed to promoting Equality and Diversity, and ensuring that our staff, stakeholders and partners give and receive fair and equal treatment from others. We have a clearly defined policy, which is provided to all staff of the service, including volunteers and trainees on placement.

We acknowledge that it is unlawful as an employer to discriminate against people in the course of recruitment and selection, during or after employment, on the grounds of age, sexual orientation, marital status, gender, trans identity, disability or race/ethnicity.

We provide equality and fair rewards to people in their employment, including pay and benefits, terms and conditions of employment, opportunities for training and promotion, selection for redundancy and short-time working, and dismissal practices and procedures.

A copy of this policy can be read/downloaded from our website: ctcps.co.uk

Complaints Procedure

Our complaints procedure is detailed in a policy available to all service users. We encourage service users, their carers or advocates to let us know if they have any concerns about our service provision, or feel they have not been treated with courtesy or fairness. We undertake to listen to any complaints and provide a prompt and thorough response.

There are four stages to our complaints procedure.

- Informal Concern or Complaint;
- Formal Complaint;
- Review panel;
- Independent Review.
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Complaints may also be directed to:

Ofsted National Business Unit
Piccadilly Gate, Store Street, Manchester, M1 2WD
T: 0300 123 1231
E: enquiries@ofsted.gov.uk
W: www.ofsted.gov.uk

Where a child or young person wishes to make a complaint, CTC will seek to support them and provide them with the appropriate information to facilitate the process of their complaint. If the matter cannot be resolved through the organisation's informal or formal Complaints Procedure, a child or young person may contact:

The Office of the Children's Commissioner
Sanctuary Buildings, 20 Great Smith Street, London, SW1P 3BT
Freephone: 0800 5280731
E: advice.team@childrenscommissioner.gsi.gov.uk
W: www.childrenscommissioner.gov.uk

Coram Voice (Formerly Voice of the Children in Care)
Freephone: 0808 8005792
E: info@coramvoice.org.uk
W: www.coramvoice.org.uk

National Youth Advocacy Service
Freephone: 0808 8081001
W: www.nyas.net

Coram Children's Legal Centre
T: 0808 8020008
W: www.childrenslegalcentre.com

Review

This policy will be reviewed annually to ensure that it remains up to date and reflects the needs and practices of our service. It may also be reviewed in the interim if legislation changes or if there is any indication that practices should be altered.

Last Reviewed : April 2022

Next Review : April 2023

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Visit us:

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Click the links
for more information



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