

COVID-19

STAYING SAFE

How to protect yourself, your family and all CTC staff during your visit to CTC

OUR COMMITMENT TO YOU

Please take a few minutes to read and understand the guidelines we have put in place to keep us all safe during your visit.

- ✓ All CTC Staff maintain social distancing at all times, in all areas of the building.
- ✓ CTC staff may wear Perspex full face visors during the assessment, and may wear a face covering.
- ✓ All CTC rooms are cleaned, disinfected and aired before each session.
- ✓ Hand sanitiser is available in every room as well as a box of tissues for your individual use.
- ✓ All CTC staff wash hands with soap and water after visiting the bathroom.
- ✓ Room seating has been arranged for appropriate physical distancing.
- ✓ If, at any time during your visit to CTC, a member of our team feels unwell, we will notify you immediately.
- ✓ Each room has a bin, in which you can dispose of your tissues, which is emptied after every session.
- ✓ All items used during your session are sanitised after each use.
- ✓ Your assessment will be in a room immediately on your left as you enter the building.
- ✓ If you are accompanying a child for an assessment, we have designated a room for your use only.
- ✓ Whether you are having an assessment, or are waiting, please remain in your room. Do not access any other part of the building other than visiting the bathroom.

AVOID CONTACT



Try to stay at least 2 metres (3 steps) away from anyone you do not live with (or anyone not in your support bubble).



WEAR A MASK

Everyone over the age of 11 years should wear a mask or appropriate face covering anywhere inside the CTC building.



WASH HANDS

If you cough, sneeze or visit the bathroom always immediately wash your hands with soap and water, or hand sanitising gel, for at least 20 seconds.



TALK TO US

If you or a member of your family experience any symptoms in the 7 days before, or during, or in the 7 days after your visit to CTC, please let us know immediately.